



RICE COMMUNITY  
HEALTHCARE  
HOSPITAL DISTRICT NO. 1  
OF RICE COUNTY

## Application for Employment

*Please return to: Kim Williams — 619 S. Clark — Lyons, KS 67554*

THANK YOU for your interest in employment at Rice County District Hospital! The following information is requested to help us make the best possible placement at our organization. All portions of this application must be completed. If you have a resume, please attach it to this application. PLEASE print legibly. Additional sheets may be attached as part of the application, if necessary. Please do NOT include any information that is prohibited by Federal and/or State laws with regard to pre-employment.

Rice County District Hospital provides equal employment opportunities, without regard to age, race, color, gender, national origin, marital status, or disability. If you need assistance completing this application, please contact Kim Williams at 620-257-5173. We will take reasonable steps to ensure the application process is accessible to all interested individuals.

### JOB INTEREST

Position(s) applied for: 1. \_\_\_\_\_  
2. \_\_\_\_\_

I prefer \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary \_\_\_\_\_ PRN

### PERSONAL INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Are you legally eligible for work in the U.S.? YES NO

Have you ever been convicted of a felony? (Answering yes does not automatically deny employment) \_\_\_\_\_

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you been employed by Rice County District Hospital previously? YES NO If yes, when? \_\_\_\_\_

## PERSONAL INFORMATION, Continued

Are you available to work overtime? YES NO

Are you available to work 12 hour shifts? (Some positions may require staffing 24-hours/day) YES NO

Are you available to work weekends? YES NO

If hired, when would you be available to begin? \_\_\_\_\_

## EDUCATION & TRAINING

School Name	Address	Years Attended	Major/field of study	Degree
High School:				
Vocational:				
College:				

Additional coursework or education you wish to be considered: \_\_\_\_\_

Please list specific skills, training, experience and qualifications for the position for which you have applied:

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## LICENSURE

Please list current professional licenses:

Type of License	License Number	Issuing State	Expiration Date

Please list any professional organization that you belong to: \_\_\_\_\_

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## EMPLOYMENT HISTORY

Please provide a complete record of your employment history. Begin with your most recent position.

Employer (Include address & phone number)	Type of work & Title	Dates of employment	Supervisor's Name & Title	Reason for Leaving

## ADDITIONAL INFORMATION

Please provide any additional information you would like us to consider in your application for employment at Rice County District Hospital: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## REFERENCES

Please provide three (3) professional references:

Name & Title	Address	Phone Number & Email Address	Years Known

## SIGNATURE

I certify the information in this application is correct to the best of my knowledge. I understand falsification of fact or significant omission is grounds for disqualification from employment or dismissal as an employee of Rice County District Hospital. I authorize RCDH to contact former employers, schools and references to verify my previous employment record, education and personal information.

If employed, I agree to abide by the rules and policies of RCDH. I understand that I or RCDH can terminate employment at anytime, with or without cause, and with or without notice. I understand this status can be altered by a written contract of employment that is specific as to all material terms and is signed by the Administrator of Rice County District Hospital and myself.

I understand that, in compliance with Federal Immigration and Reform and Control Act of 1986, I must complete an employment eligibility form and produce identification within three days of hire.

I understand that Rice County District Hospital is a smoke-free environment and employees are not permitted to smoke on facility grounds. I also understand RCDH is an alcohol/drug-free environment and may be subject to testing.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_